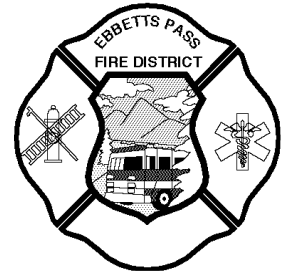


# Ebbetts Pass Fire District



## MINUTES

Board of Directors  
November 16, 2021

APPROVED 12/21/2021

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. Board President Denny Clemens called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Denny Clemens  
Jon Dashner  
Scott McKinney  
Pete Neal  
Absent: Michael Barr

District personnel present: Fire Chief Mike Johnson  
District Secretary Cheryl Howard  
Battalion Chief Matt O'Donnell, Captain Pete Ryan  
Engineers Bryn Buhler and Daniel Bredbenner  
Firefighters Randayn Forrest and Kody Simons  
Firefighter-Paramedic R.J. Schulze

Others present via Zoom Meeting: Chuck Nicholson, Nicholson & Olson CPA  
Marvin Pescador, Nicholson & Olson CPA

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** - None

3. **CONSENT ITEMS**

Mr. McKinney made a motion to approve Consent Items 3.1 and 3.2. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Neal, Dashner, McKinney; ABSENT: Barr).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & Barr)

Chief Johnson noted the District's reserves continued being drawn down until the December tax allocation and listed many of the heavier spending items that had occurred

since the beginning of the fiscal year. He also noted that the Board would be reviewing the annual audit with the District's financial auditors from Nicholson & Olson later during this meeting.

4.2. Personnel/Safety Committee (Directors Dashner & McKinney)

Chief Johnson noted that, while RJ Schulze had been unable to attend the previous Board meeting for his permanent badge pinning, he was present at this meeting. He then commented on Firefighter-Paramedic Schulze's accomplishments over the previous year and his hopes that RJ would eventually retire from EPFD. Firefighter-Paramedic R.J. Schulze then had Captain Pete Ryan pin on his badge. RJ then noted his firefighter past along with his aspirations at EPFD and expressed it was his honor to work at the District.

Chief Johnson reported that he had been notified by the Union Local #3581 to open negotiations with the Board and he anticipated a letter would be received in early December to that effect.

4.3. Fire Prevention Committee (Directors Clemens & Neal)

No report.

4.4. Apparatus/Equipment Committee (Directors McKinney & Neal)

Chief Johnson reported that E-435 was undergoing repowering and would soon be back in the District. He added that the dump chute had been repaired on the water tender while the Quantum engine had recently experienced an overheating issue.

5. Scheduled Items

5.1. Annual Audit Report FY 2020-21 Nicholson & Olson CPAs

Chief Johnson introduced Chuck Nicholson and Marvin Pescador of Nicholson & Olson. Chuck Nicholson reported that his staff had met with Wittman Enterprises to review the ambulance billing and revenue and he was happy with the findings there. He added that there was no missed revenue and the methodology for accounting issue of getting the revenue in the right period seemed to have been adequately addressed.

Chuck Nicholson then referred the Board members to the Communication to Those Charged with Governance that had been included with the financial audit noting that it was an unqualified or clean opinion for the District's finances with no issues and everything was in order. He discussed the estimates of depreciation, value of pension liability and the accounts receivable and noted that the District was applying them consistently.

Mr. McKinney made a motion to accept the Independent Auditor's Report Financial Statements and Supplementary Information for Year Ended June 30, 2021.

Mr. Dashner seconded; motion passed 4-0 (AYES: Clemens, Neal, Dashner, McKinney; ABSENT: Barr).

5.2. Board of Directors Officer Election for 2022

Mr. Neal made a motion to select Mr. Neal to be President for 2022, Mr. McKinney to be Secretary, and have all other committee appointments remain the same as 2021. Mr. Dashner seconded; motion passed 4-0 (AYES: Clemens, Neal, Dashner, McKinney; ABSENT: Barr).

5.3. Board of Directors Committee Appointments for 2022

See Item 5.2.

5.4. GovInvest: Licensing Agreement for Labor Costing Module

Chief Johnson briefly explained the software that the Personnel Committee had been considering as a tool for evaluating proposals from the Employee Group during negotiations. Mr. Dashner made a motion to purchase the subscription to Gov Invest on a one-year basis. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Neal, Dashner, McKinney; ABSENT: Barr).

5.5. CSDA: 2021 Highlights

Chief Johnson noted that it was an informative highlight listing for the Board's information.

5.6. EPFD Policy 4050 Auxiliary Organization Revision: Proposed Approval

Chief Johnson reported that four votes were required to change District Policies so this was once again brought before the Board. Mr. Dashner made a motion to approve Policy 4050 Auxiliary Organization. Mr. McKinney seconded; motion passed 4-0 (AYES: Clemens, Neal, Dashner, McKinney; ABSENT: Barr).

5.7. EPFD December Regular Board Meeting

Chief Johnson reported this item was placed on the agenda in case the Board would like to not hold its December meeting since it was so close to the holiday this year. Mr. Dashner made a motion to hold the meeting on December 21, 2021. Mr. Neal seconded; motion passed 4-0 (AYES: Clemens, Neal, Dashner, McKinney; ABSENT: Barr).

6. **REPORTS**6.1. Administrative Report

Chief Johnson reported on the progress for the new AFG grant-funded turnout extractor and drying cabinet and the turnout grant from the Rural Fire Capacity (RFC) grant. He also noted the District was in winter changeover mode and noted the newest Auxiliary members: Mike Fahmie, Ken Sanders, and Stephanie Attaway.

6.2. Legislative Report

Chief Johnson reported there was lots of discussion among area realtors regarding the AB38 requirements adding that CalFire has set up an online registration process to set up an inspection request.

6.3. Administrative - EMS

Chief Johnson reported the transition of Mountain-Valley EMS Agency continues.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members

All the Board members voiced thanks for the firefighters' continued good work.

7.2. Firefighters Association

None

7.3. Employees' Group

None

7.4. Public Comments

None

8. **ADJOURNMENT**

Mr. McKinney made a motion to adjourn. Mr. Dashner seconded; motion passed 4-0 (AYES: Clemens, Neal, Dashner, McKinney; ABSENT: Barr).

10:34 A.M.

Respectfully submitted,

Cheryl Howard  
District Secretary